Self appraisal report for Year (2024-25)

Auditor Agency: Debdipta Basu(Indian Rubber Materials Research Institute, Autonomous body under The Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India, New Delhi)

Ministry Name: Ministry of Tourism

Department Name:

Public Authority Name: IHM Gandhinagar

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function	·						
1.1	Particulars of its organisation, functions a	nd duties[Section	on 4(1)(b)(i)]				
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://ihmah medabad.com /		1.28	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://ihmah medabad.com /	,	1.28	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://ihmah medabad.com /		1.28	https://ihmah medabad.com /rti URLs cited

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								by the Public Authority is correct. Category "Fully Met"
1.1.4	Function and duties	Fully Met	1.28	1.28	https://ihmah medabad.com /	,	1.28	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://ihmah medabad.com /	•	1.28	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://ihmah medabad.com /	•	0.64	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Partially Met"
1.2	Power and duties of its officers and employee				h /m			
1.2.1	Powers and duties of officers (administrative,	Fully Met	1.92	1.92	https://ihmah	Fully Met	1.92	https://ihmah

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
	financial and judicial)				medabad.com /			medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://ihmah medabad.com /		1.92	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://ihmah medabad.com /		1.92	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.4 1.3	Work allocation Procedure followed in decision making pro	Fully Met	1.92	1.92	https://ihmah medabad.com /	,	1.92	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://ihmah medabad.com /	•	1.54	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://ihmah medabad.com /	•	1.54	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://ihmah medabad.com /	_	1.54	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://ihmah medabad.com /	•	0.77	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Partially

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL Met"
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://ihmah medabad.com /	,	1.54	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]						
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://ihmah medabad.com /		1.54	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://ihmah medabad.com /		1.54	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://ihmah medabad.com /		1.54	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL Category
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://ihmah medabad.com /		0.77	"Fully Met" https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Partially Met"
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://ihmah medabad.com /		1.54	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.5	Acts, rules, regulations, instructions, manu	als and record	s for disc	harging fu	unctions[Sections	on 4(1)(b)(v)]		,
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	https://ihmah medabad.com /	Fully Met	2.60	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	https://ihmah medabad.com /		2.60	https://ihmah medabad.com /rti URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL Authority is correct. Category
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://ihmah medabad.com /	•	2.60	"Fully Met" https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.6	Categories of documents held by the au	thority under its o	control[Se	ection 4(1)((b) (vi)]			
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://ihmah medabad.com /	,	1.93	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Partially Met"
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://ihmah medabad.com /	•	1.93	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Partially Met"
1.7	Boards, Councils, Committees and other	er Bodies constitu	ted as pa	rt of the Pu	ublic Authority	[Section 4(1)	(b)(viii)]	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://ihmah medabad.com /		0.96	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.2	Composition	Fully Met	0.96	0.96	https://ihmah medabad.com /		0.96	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://ihmah medabad.com /		0.96	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://ihmah medabad.com /	-	0.96	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"

Powers and functions	Fully Met				Category	Marks	Remarks/URL
	ony mor	0.96	Mark 0.96	https://ihmah medabad.com /	Fully Met	0.96	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	Not Met	0	Category Not Met
Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Met	0	Category Not Met
Directory of officers and employees[Section 4	(1) (b) (ix)]						
	, and the second		3.85	medabad.com /	, and the second		https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
Telephone , fax and email ID	Fully Met	3.85	3.85	· •		3.85	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
	Whether the minutes of the meetings are open to the public? Place where the minutes if open to the public are available? Directory of officers and employees[Section 4] Name and designation Telephone, fax and email ID	Whether the minutes of the meetings are open to the public? Place where the minutes if open to the public are available? Directory of officers and employees[Section 4(1) (b) (ix)] Name and designation Fully Met Telephone , fax and email ID Fully Met	Whether the minutes of the meetings are open to the public? Place where the minutes if open to the public are available? Directory of officers and employees[Section 4(1) (b) (ix)] Name and designation Fully Met 3.85 Telephone , fax and email ID Fully Met 3.85	Whether the minutes of the meetings are open to the public? Place where the minutes if open to the public are available? Directory of officers and employees[Section 4(1) (b) (ix)] Name and designation Fully Met 3.85 3.85 Telephone , fax and email ID Fully Met 3.85 3.85	Whether the minutes of the meetings are open to Not Applicable 0 0 empty the public? Place where the minutes if open to the public are available? Directory of officers and employees[Section 4(1) (b) (ix)] Name and designation Fully Met 3.85 3.85 https://ihmah medabad.com// Telephone , fax and email ID Fully Met 3.85 3.85 https://ihmah medabad.com//	Whether the minutes of the meetings are open to Not Applicable0 Place where the minutes if open to the public are Not Applicable0 O empty Not Met Place where the minutes if open to the public are Not Applicable0 available? Directory of officers and employees[Section 4(1) (b) (ix)] Name and designation Fully Met S.85 Attps://ihmah medabad.com / Telephone , fax and email ID Fully Met 3.85 3.85 https://ihmah medabad.com //	Whether the minutes of the meetings are open to the public? Place where the minutes if open to the public are available? Directory of officers and employees[Section 4(1) (b) (ix)] Name and designation Fully Met 3.85 Not Applicable 0 empty Not Met 0 empty Not Met 0 available? Directory of officers and employees[Section 4(1) (b) (ix)] Fully Met 3.85 Attps://ihmah medabad.com/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://ihmah medabad.com /	•	1.93	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Partially Met"
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://ihmah medabad.com /	, and the second	3.85	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.10	Name, designation and other particulars of Po					_		
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority		3.85	3.85	https://ihmah medabad.com /	·	3.85	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://ihmah medabad.com /	,	3.85	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL Category
								"Fully Met"
1.11	Number of employees against whom disciplin	ary action has	been p	roposed/	taken (F No. 1/	6/2011- IR dt.	15.4.201	
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings			0	empty	Fully Met	3.85	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Fully Met	3.85	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.12	Programmes to advance understanding of RT	I(Section 26)						
1.12.1	Educational programmes	Fully Met	1.92	1.92	Provisions of RTI guidelines are followed		0	Category Not Met
1.12.2	Efforts to encourage public authority to participate in these programmes	eFully Met	1.92	1.92	Provisions of RTI guidelines are followed	,	0.96	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Partially Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	Provisions of RTI guidelines are followed	Partially Met	0.96	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Partially Met"
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	GOI guidelines are followed	Fully Met	1.92	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
1.13	Transfer policy and transfer orders[F No. 1/6/2							
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Applicable	90	0	empty	Not Applicable	e 0	Category Not Applicable
Total			82	82		91	78	
2	Budget and Programme							
2.1	Budget allocated to each agency including all 4(1)(b)(xi)]	plans, propos	sed exp	enditure a	nd reports on	disbursement	s made (etc.[Section
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://ihmah medabad.com /	•	5.00	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Partially

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL Met"
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://ihmah medabad.com /	•	5.00	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Partially Met"
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://ihmah medabad.com /	•	5.00	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Partially Met"
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://ihmah medabad.com /	•	5.00	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Partially Met"
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://ihmah medabad.com /		10.00	https://ihmah medabad.com /rti URLs cited by the Public

r. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL Authority is correct. Category
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	https://ihmah medabad.com /	,	10.00	"Fully Met" https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR	dt. 11.9.2012)						'
2.2.1	Budget	Not Applicable		0	empty	Fully Met	20.00	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Applicable	eO	0	empty	Partially Met	10.00	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Partially Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
2.3.1	Name of the programme of activity	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.3.2	Objective of the programme	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.3.3	Procedure to avail benefits	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.4	Discretionary and non-discretionary grants [F	. No. 1/6/2011	-IR dt. 1	5.04.2013]				
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.5	Particulars of recipients of concessions, perm	its of authori	zations	granted by	y the public	authority[Section	n 4(1) (b) (xiii)]
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2	2013]		'	'	'		'
		-						

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	https://ihmah medabad.com /	•	50.00	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
Total			110	110		150	120	
3	Publicity and Public interface			4: a.a. b.v. 4b.		4h.a	-l-4: 4 <i>-</i>	41
3.1	Particulars for any arrangement for consultati formulation of policy or implementation there	•		•		•	elation to	tne
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	e 0	0	empty	Not Applicable	90	Category Not Applicable
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	90	0	empty	Not Applicable	0	Category Not Applicable
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	90	0	empty	Not Applicable	0	Category Not Applicable
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
	implementation of the PPP							
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.2	Are the details of policies / decisions, which a	ffect public, ir	nforme	d to them[S	Section 4(1) (c)]		
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year		e0	0	empty	Not Applicable	0	Category Not Applicable
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process		e0	0	empty	Not Applicable	0	Category Not Applicable
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy			0	empty	Not Applicable		Category Not Applicable
3.3	Dissemination of information widely and in su					· ·	_	` / =
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://ihmah medabad.com /	•	50.00	https://ihmah medabad.com /rti URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL Authority is correct. Category "Fully Met"
3.4	Form of accessibility of information manual/ h	andbook[S	ection 4(1)(b)]	1			
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	Electronic format	Fully Met	25.00	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	Printed format	Fully Met	25.00	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
3.5	Whether information manual/ handbook availa	ble free of	cost or no	t [Section	4(1)(b)]			
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	Free of cost	Fully Met	25.00	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
3.5.2	List of materials available at a reasonable cost of the medium	Fully Met	25	25.00	Free of cost	Fully Met	25.00	https://ihmah medabad.com

Sr. No	Details of disclosure	Category	Marks	Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL /rti URLs cited by the Public Authority is correct. Category "Fully Met"
Total			150	150		150	150	
4	E-Governance			4/0/0044 11	D 14 45 4 64	107		
4.1 4.1.1	Language in which Information Manu Hindi	Fully Met	9.52	9.52	Yes	Fully Met	9.52	https://ihmah medabad.com /rti URLs cited
				0.52				by the Public Authority is correct. Category "Fully Met"
4.1.2	English	Fully Met	9.52	9.52	Yes	Fully Met	9.52	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
4.1.3	Vernacular/ Local Language	Fully Met	9.52	9.52	Yes	Fully Met	9.52	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.2	When was the information Manual/Handbook	last undated	21F No. 1	/6/2011-ID	dt 15 / 2013]			"Fully Met"
4.2 .1	Last date of Annual updation	Fully Met	28.57	28.57	30th June, 2025	Fully Met	28.57	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
4.3	Information available in electronic form[Section							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://ihmah medabad.com /	-	9.52	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://ihmah medabad.com /	-	9.52	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
4.3.3	Location where available	Fully Met	9.52	9.52	https://ihmah medabad.com /		9.52	https://ihmah medabad.com /rti URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								correct. Category "Fully Met"
4.4	Particulars of facilities available to citizen for	or obtaining in	formatio	n[Section 4	l(1)(b)(xv)]			
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	Institute of Hotel Management, Gandhinagar	Fully Met	7.14	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.2	Details of information made available	Fully Met	7.14	7.14	As required by the concerned individual		7.14	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	9.00 am to 5.30 pm	Fully Met	7.14	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	Principal, 9428016272	Fully Met	7.14	https://ihmah medabad.com /rti URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL Authority is correct. Category "Fully Met"
4.5	Such other information as may be prescribed	under Section	4(i) (b)	(xvii)				i ully iviet
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	GOI guidelines are followed	Fully Met	4.10	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.2	List of completed schemes/ projects/ Programmes	Not Applicable	9 0	0	empty	Partially Met	2.05	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Partially Met"
4.5.3	List of schemes/ projects/ programme underway	Not Applicable	e 0	0	empty	Partially Met	2.05	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Partially Met"
4.5.4	Details of all contracts entered into including	Not Applicable	9 0	0	empty	Fully Met	4.10	https://ihmah

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
	name of the contractor, amount of contract and period of completion of contract							medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.5	Annual Report	Fully Met	4.1	4.10	https://ihmah medabad.com /	•	4.10	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	https://ihmah medabad.com /	-	4.10	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	Not Applicable	e0	0	empty	Not Met	0	Category Not Met
4.6	Receipt & Disposal of RTI applications & app	eals [F.No 1/6/	2011-IR	dt. 15.04.2	2013]			
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	Quarterly report Uploaded on the CIC portal	Fully Met	14.29	https://ihmah medabad.com /rti URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL Authority is correct. Category "Fully Met"
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	Quarterly report Uploaded on the CIC portal	Fully Met	14.29	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
4.7	Replies to questions asked in the Parliament[Section 4(1)(b	(xvii)]					-
4.7.1	Details of questions asked and replies given	Not Applicable	e0	0	empty	Not Met	0	Category Not Met
Total			155	155		200	163	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed	[F.No. 1/2/201	6-IR dt.	17.8.2016	, F No. 1/6/201	1-IR dt. 15.4	.2013]	
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://ihmah medabad.com /		20.00	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out, (b) Report of the audit carried out	Not Met	20	0	empty	Not Met	0	Category Not Met
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment, (b) Name & Designation of the	Not Met	20	0	empty	Fully Met	20.00	https://ihmah medabad.com /rti URLs cited

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL	
	officers							by the Public Authority is correct. Category "Fully Met"	
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Met	0	Category Not Met	
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	e 0	0	empty	Fully Met	20.00	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"	
Total			60	20		100	60		
6	Information Disclosed on own Initiative								
6.1	Item / information disclosed so that public ha						_	- '- '	
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	Necessary details are placed on IHM Ahmedabad website	Fully Met	25.00	https://ihmah medabad.com /rti URLs cited by the Public Authority is correct. Category "Fully Met"	
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)								
6.2.1	Whether STQC certification obtained and its	Not Applicable	eO	0	empty	Not Applical	ole0	Category Not	

Sr. No	Details of disclosure	Category	Marks	Obtained	Remarks	Auditor	Auditor	Auditor
				Mark		Category	Marks	Remarks/URL
	validity							Applicable
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
Total			25	25		25	25	
Grand	Total		582	542		716	596	